

# APPLICATION FOR PERMIT TO SERVE ALCOHOL

Sponsoring Organization \_\_\_\_\_

Office Phone# \_\_\_\_\_ Account # \_\_\_\_\_

Individual Sponsor \_\_\_\_\_ P O Box/Address \_\_\_\_\_

Home Phone# \_\_\_\_\_ Date(s) of Event \_\_\_\_\_

Description of Event \_\_\_\_\_

Location of Event \_\_\_\_\_ Attendance: \_\_\_\_\_

Time Event Begins \_\_\_\_\_ Time Event Ends \_\_\_\_\_

\*\*\*Kegs are not permitted.

**SPECIFY AMOUNT IN OUNCES AND KIND OF ALCOHOL BEVERAGE TO BE SERVED (B.Y.O.B. IS NOT PERMITTED)** \_\_\_\_\_  
**(2 4oz. Portions wine or 2 12 oz. Beer per person over 21.)**

**SPECIFY AMOUNT IN OUNCES OF ALTERNATIVE BEVERAGE TO BE SERVED (I.E.: COKE PRODUCT, PUNCH, ETC.)** \_\_\_\_\_

Specify amount and kind of food available \_\_\_\_\_

Will all participants be over **21**? Yes \_\_\_\_\_ No \_\_\_\_\_

Server(s) must be **21** or older. **Serve(s) only to persons 21 or older, does not serve to individuals who appear to be intoxicated.**

NAME	Emory ID	NAME	Emory ID
_____	_____	_____	_____
_____	_____	_____	_____

Monitor(s) check(s) to see that only people with appropriate hand stamp/bracelet are drinking, enforces policy appropriate to event on bringing alcoholic beverages into and out of the reserved area, and remains on duty throughout the event.

NAME	Emory ID	NAME	Emory ID
_____	_____	_____	_____
_____	_____	_____	_____

\_\_\_\_\_  
\*Sponsor's Signature \_\_\_\_\_ Title \_\_\_\_\_

**\*Signature indicates that you understand the alcohol policies and agree to take responsibility for compliance with all guidelines contained herein.**

**Staff approval required:** Approved \_\_\_\_\_ Rejected \_\_\_\_\_ Staff signature \_\_\_\_\_