

Dobbs University Center
Information Desk & Ticket Services Associate/Audio Visual Technician Application

•Return to Room 222E at the DUC•

For Questions please contact Sarah Cammuso, DUC Operations Coordinator at scammus@emory.edu.

_____ Information & Ticket Services Associate

_____ Audio Visual Technician

Name: _____

Date: _____

Social Security #: _____

Birth Date: _____

Student ID# _____

Year in School: _____

Campus Phone #: _____

Permanent Phone #: _____

E-mail Address: _____

Complete Campus Address: _____

Complete Permanent Address: _____

Please answer the following questions:

1. List the last three positions (including Emory jobs) you have held or presently hold:

Position	Company	Supervisor name and #	Dates employed
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

2. Have you been approved for Work Study through Financial Aid? ___ Yes ___ No

3. Reason for seeking employment at the DUC: _____

4. List two persons and their numbers we may contact locally that could serve as references for you:

NAME	TITLE	RELATIONSHIP	YEARS KNOWN
_____	_____	_____	_____
_____	_____	_____	_____

5. What is your major, and what are your plans after graduation? _____

6. Please list the activities or organizations you plan to participate in this academic year:

7. List any skills you possess that may be helpful: _____

8. Number of hours you would like to work per week (Max 20 hr/wk): _____

Sunday	8am - 10am		<p>Schedule: In the following grid, please mark with an "X" the times you are definitely UNABLE to work. Mark with a "C" the times you have class and mark with a "P" when you prefer to work. Leave all other available time slots open. Please allow as much time as possible without marking out ALL weekend hours. You will be required to work weekend shifts.</p>						
	10am - 12pm								
	12pm - 2pm								
	2pm - 4pm								
	4pm - 8pm								
	8pm - 12am								
Monday	8am - 10am		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 150px;">11am - 1pm</td> <td style="width: 150px;"></td> </tr> <tr> <td>1pm - 3pm</td> <td></td> </tr> <tr> <td>3pm - 6pm</td> <td></td> </tr> </table>	11am - 1pm		1pm - 3pm		3pm - 6pm	
	11am - 1pm								
	1pm - 3pm								
	3pm - 6pm								
	10am - 12pm								
	12pm - 2pm								
2pm - 4pm									
4pm - 8pm									
8pm - 12am									
Tuesday	8am - 10am		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 150px;">11am - 1pm</td> <td style="width: 150px;"></td> </tr> <tr> <td>1pm - 3pm</td> <td></td> </tr> <tr> <td>3pm - 6pm</td> <td></td> </tr> </table>	11am - 1pm		1pm - 3pm		3pm - 6pm	
	11am - 1pm								
	1pm - 3pm								
	3pm - 6pm								
	10am - 12pm								
	12pm - 2pm								
2pm - 4pm									
4pm - 8pm									
8pm - 12am									
Wednesday	8am - 10am		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 150px;">11am - 1pm</td> <td style="width: 150px;"></td> </tr> <tr> <td>1pm - 3pm</td> <td></td> </tr> <tr> <td>3pm - 6pm</td> <td></td> </tr> </table>	11am - 1pm		1pm - 3pm		3pm - 6pm	
	11am - 1pm								
	1pm - 3pm								
	3pm - 6pm								
	10am - 12pm								
	12pm - 2pm								
2pm - 4pm									
4pm - 8pm									
8pm - 12am									
Thursday	8am - 10am		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 150px;">11am - 1pm</td> <td style="width: 150px;"></td> </tr> <tr> <td>1pm - 3pm</td> <td></td> </tr> <tr> <td>3pm - 6pm</td> <td></td> </tr> </table>	11am - 1pm		1pm - 3pm		3pm - 6pm	
	11am - 1pm								
	1pm - 3pm								
	3pm - 6pm								
	10am - 12pm								
	12pm - 2pm								
2pm - 4pm									
4pm - 8pm									
8pm - 12am									
Friday	8am - 10am		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 150px;">11am - 1pm</td> <td style="width: 150px;"></td> </tr> <tr> <td>1pm - 3pm</td> <td></td> </tr> <tr> <td>3pm - 6pm</td> <td></td> </tr> </table>	11am - 1pm		1pm - 3pm		3pm - 6pm	
	11am - 1pm								
	1pm - 3pm								
	3pm - 6pm								
	10am - 12pm								
	12pm - 2pm								
2pm - 4pm									
4pm - 8pm									
8pm - 12am									
Saturday	8am - 10am								
	10am - 12pm								
	12pm - 2pm								
	2pm - 4pm								
	4pm - 8pm								
	8pm - 12am								