



OXFORD  
COLLEGE

# Ticket Request Form

☛ Complete and fax this form to Stanley Taylor, Operations Manager, (404) 727-5318.

☛ For dated events, fax must be received at least **one week prior** to the event.

☛ You will receive a confirmation call within one business day of receipt of this form.

Electronic transmittal of this form will soon be available.

\_\_\_\_\_  
QUANTITY      \_\_\_\_\_  
TICKET DESCRIPTION

\_\_\_\_\_  
QUANTITY      \_\_\_\_\_  
TICKET DESCRIPTION

\_\_\_\_\_  
QUANTITY      \_\_\_\_\_  
TICKET DESCRIPTION

\_\_\_\_\_  
QUANTITY      \_\_\_\_\_  
TICKET DESCRIPTION

Requestor name \_\_\_\_\_

Phone number \_\_\_\_\_

I would like to (pick one):     Pick up tickets at the DUC  
 Receive tickets via interoffice mail     Receive tickets via US mail

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\*FAS # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

\*Visa or MasterCard Number \_\_\_\_\_

Expiration Date \_\_\_\_\_

\*FAS and credit card numbers are handled confidentially. This form will be returned to the requestor or shredded upon completion of transaction.