

Application Checklist

Your application is complete when:

The Graduate School receives:

- The Application
- \$50 application fee
- Financial Certificate Form - *International students only*.
- Official Transcripts from each institution attended
- Official GRE Scores
(Emory's ETS code is 5187.)

Mail to:

Graduate School Admissions
Emory University
200 Candler Library
550 Asbury Circle
Atlanta, GA 30322

The program to which you are applying receives:

- The Application
- Statement of Purpose
- Three letters of recommendation. Any additional documentation required by the department (confirm additional requirements with the program);
- International students* please note that the program may require evidence of English language proficiency.

Mail to:

(name of program)
Emory University
Atlanta, GA 30322

- The Graduate School receives GRE scores from ETS. This includes subject test scores if required by the program or GMAT scores for applicants to the doctoral program in business. Emory's ETS code is 5187.
- All documents filed in support of an application for admission become part of the applicant's confidential Graduate School record and may not be withdrawn. Do not submit research projects, academic papers, or other written work unless specifically requested to do so.
- When completed, a candidate's application is reviewed by the program, which then makes a recommendation to the Dean regarding admission. Official notice of admission must come from the Graduate Dean.
- Decisions about tuition scholarships and stipends are made concurrently with admissions decisions. No separate application is required.
- Official student copies of original transcripts must be uploaded. This transcript will be used for evaluation purposes only. The university name must be visible on this document. This document must not be a downloaded document from your student information system. Each school that you list on the application must have an accompanying transcript.

Official transcripts mailed to the graduate school are required to complete an application.

Decisions about tuition scholarships and stipends are made concurrently with admissions decisions. No separate application is required. Applicants who meet the application deadline will be considered for all scholarships and fellowships for which they are eligible. Check with the department or program to which you are applying to verify whether the deadline is January 3rd or earlier.

The University reserves the right to revise programs, information, requirements, regulations, or financial charges at any time. Whenever changes occur an effort will be made to notify persons who may be affected. Emory University does not discriminate in admissions, education programs, or employment on the basis of race, color, religion, sex, sexual orientation, national origin, age, disability or veteran's status and prohibits such discrimination by its students, faculty, and staff. Students, faculty, and staff are assured of participation in university programs and in the use of facilities without such discrimination. The university also complies with all applicable federal and Georgia statutes and regulations prohibiting unlawful discrimination. All members of the student body, faculty, and staff are expected to assist in making this policy valid in fact. Any inquiries regarding this policy should be directed to:

The Emory University Office of Equal Opportunity Programs
Administration Building
Atlanta, Georgia 30322
Telephone 404-727-6016 (V);
404-727-1065 (TDD)