



**CALL FOR NOMINATIONS
ACADEMIC LEADERSHIP
PROGRAM 2010**

The Academic Leadership Program (ALP) provides specialized training and development for the next generation of academic leaders—tenured faculty members serving as vice chair or chair, division leader, area studies coordinator, director of graduate or undergraduate studies, preparing to become an associate dean, or preparing as a dean to take on the role of another senior administrative position.

Eligibility Criteria

To be considered for the ALP, the candidate must meet all of the following requirements:

- Be a tenured faculty member at the level of Associate Professor or Professor
- Have at least one year of full-time service with Emory University
- Serve or have served within the last five years in a faculty leadership role
- Have a record of participating in university-wide service.
- Be regarded by his or her Dean as a “high potential” applicant for future achievement.

Nomination Process

To be nominated as a candidate the Dean or designated Associate Dean of the academic unit in which the faculty member holds tenure must submit a nomination consisting of

- (1) cover page
- (2) recommendation letter from the dean
- (3) candidate’s abbreviated CV
- (4) candidate’s essay.

For more information see the nomination instructions below.

Faculty members who are interested are encouraged to contact their Dean or designated person. All materials are due by 12 p.m. Monday, October 26, 2009. Completed nomination packets must be submitted to Stacia Brown, Ph.D., Office of the Senior Vice Provost for Academic Affairs, Administration Building Suite 313, or by email to stacia.brown@emory.edu. For additional information, please call 404-727-9947.

Selection Process

An interdisciplinary selection committee comprised of distinguished senior faculty and academic leaders will review the nominations and select the 2010 participants. Those selected for participation in the ALP will be informed no later than Friday, December 4, 2009.

ALP Quick Overview

The ALP runs from January through December 2010 (excluding June through August), with 17 total dates of scheduled activity, including Orientation, Graduation and Group Presentations. Participants will be asked to set aside an average 2 days per month for ALP, excluding the summer. Attendance is mandatory for all events listed on the schedule. Additional independent time (estimated at 25 hours) will be required for completion of group projects. Potential nominees should review the *Program at a Glance* in order to ensure that they can commit to the program dates and time commitment before they consent to be nominated.

Key Dates

Deadline for nominations: October 26, 2009

Notifications to nominees: December 4, 2009

Program begins: January 2010



NOMINATION INSTRUCTIONS

The nomination consists of four parts, summarized below. It may be submitted electronically or by hard copy. The deadline is 12 p.m. Monday, October 26, 2009. It should be submitted by the nominating dean's office and assembled in the following order:

1. **Cover Page (see attached document below):** Signatures are required from the nominee and the recommending dean. Please scan the signed cover page into a PDF file if you are submitting the nomination electronically.

2. **Dean's letter of recommendation**

3. **Abbreviated curriculum vitae of nominee** (maximum four single-spaced pages): The following information should be included in the vita:

- a. education (listing degrees and dates awarded, any additional training)
- b. professional rank and history of employment (listing dates and titles)
- c. pertinent publications (distinguishing between peer reviewed publications, proceedings, abstracts and other presentations)
- d. university service
- e. leadership experience

4. **Essay:** The nominee should address the following questions in no more than two single-spaced pages:

- a. Where do you see yourself in five to seven years and why?
- b. How will your participation in ALP help you better reach your goals?
- c. How will your participation in ALP benefit Emory?



**ACADEMIC LEADERSHIP PROGRAM
2010
NOMINATION COVER PAGE**

Nominee Information

Name:
Title:
School:
Unit/Division/Department:
Campus Address:
Phone:
Email:
Fax:
Name of Administrative Assistant (if applicable):
Assistant's phone and email:

Nominating Dean Information

Name:
Title:
School:
Campus Address:
Phone:
Email:
Fax:
Name of Administrative Assistant:
Assistant's phone and email:

Statement of commitment from nominee:

I have read and agreed to the *Program at a Glance* for the 2010 ALP and am prepared to participate fully in the program. I understand that all dates are mandatory.

Signature: _____

Statement of endorsement from the nominating dean:

I have read the *Program at a Glance* for the 2010 ALP and am prepared to support the nominee's full participation in this program. I will attend an opening Orientation and closing Graduation ceremony with the nominee.

Signature: _____