

## University Research Committee Annual Report 2005-06

As has always been the case in the annual University Research Committee report, the due date for reporting to the Faculty Council falls before the Committee has completed its Spring semester disbursements. Hence, the budget figures that follow do not include the Spring proceedings of the Committee, which are currently underway in each of the sub-committees.

### University Research Committee Budget 2005-2006

Woodruff Endowment	\$1,186,856
3TC/FTC Royalties	250,000
McCandless Fund	<u>145,468</u>
Total	\$1,582,324
Brought forward*	<u>93,170</u>
	\$1,675,499
Administrative costs	<u>-80,000</u>
Research Funds	\$1,595,499 = \$797,749 per semester

\*returned due to overlap/undistributed funds

### Fall 2005 Statistics

Subcommittee	# Of Applications	Amount Requested	\$ Requested Meritorious	\$ Awarded
Health/Bio.Sci.	65	\$1,919,156	\$1,354,661	\$594,823
Humanities	11	\$236,835	\$186,835	\$109,300
Social Sci.	1	\$29,743	0	0
Math/Nat.Sci.	2	\$58,488	\$58,488	\$58,488
Visual/Per.Arts	2	\$20,745	\$20,745	\$17,245
Total	81	\$2,264,967	\$1,620,729	\$779,856

## Spring 2006 Statistics

Subcommittee	# Of Applications	Amount Requested	\$ Requested Meritorious	\$ Awarded
Health/Bio.Sci.	35	\$1,024,484		
Humanities	6	\$126,840		
Social Sci.	8	\$203,871		
Math/Nat.Sci.	2	\$58,709		
Visual/Per.Arts	1	\$13,630		
Total	52	\$1,427,534		

### University Research Committee Highlights 2005 2006

- **First Annual Grant Writing Workshop for Academic Success**

The University Research Committee sponsored the first annual grant writing workshop on August 28 & 29, 2005, led by Paul Casella, MFA, from the University of Iowa.

#### Workshop Agenda

- How to think about writing
- How to be clear and well-organized
- How to use natural position of emphasis
- How to engage the reader
- How to be convincing
- How to attend to the writing process

Approximately 250 faculty and students attended the two day session. Comments from the attendees were requested. The suggestions will be implemented in the upcoming August workshop.

- **Emory URC Electronic Proposal Submission**

Beginning with the Spring 2006 submissions, the University Research Committee began accepting non-mandatory electronic submission of applications for funding opportunities for all subcommittees. This new secure web application provides functionality for both the candidates and the committee through the web site. Electronic proposal submission provides the committee with improved efficiencies and flexibility in the submission and review processes.

Previously candidates submitted 13 printed copies of completed applications for Health/Biological Sciences and 5 printed copies for the Social Sciences, Math/Natural Sciences, Humanities and Visual & Performing Arts subcommittees. These documents

were then manually routed to subcommittee members for review. The process involved a high volume of paper and reliance on campus mail that was challenging to manage.

Using the new web application, candidates scan their completed application into a single portable document format (PDF) file and upload the file for submission via the web application. The committee can then electronically route the applications via email for review. Currently, one committee chair is able to access the applications via the administrative section where he can view or print the individual applications.

Enhancements to the application for the Fall 2006 deadline include adding all committee chairs to the administrative section as well as all reviewers (with their access restricted to certain applications) as well as improved archival features.

- **Extramural pre-grant application review process**

The URC is in the process of developing a pre-grant application review process where appropriate faculty members will read and comment on extramural grants before they are submitted. This should enhance the quality of the grant, giving it a higher chance of funding on the first submission.