

**Minutes of the Emory University Senate
Tuesday, January 28, 1997
Agnor Room, Law School**

Members and guests recorded as present:

W. Virgil Brown, Steven Batterson, Larry Beard, Jeremy Berry, Donna Brogan, David Buckholtz, William Buzbee, William Chace, Terry Clark, William Cody, Michael Crooms, Tommy Cutts, Carol Burdge-Wilson, Alexa DeVetter, Ray DuVarney, Rich Freer, Kevin Gele', Jay Harris, Gary Hauk, Linda Huddleston, Nancy Isaac (for Joy Burnette), Luke Johnson, Judith A. Kapp, Steve Kraftchick, Adrienne Leder, Richard Letz, Elizabeth McBride, Chris Mixon, Bafana Moyo, William Murdy, David Pacini, Kay Pendleton, Sidney Perkowitz, Roderic Pettigrew, John Magnotta (for Nancy Wilkinson), Judy Raggi-Moore, Dan Rosen, Ann Rouse, Marwan Salem, Michael Skolnick, Kara Stalcup, Randall Strahan, Jocelyn Taylor, John Thomas, Robin Thomas, Dan Treadaway, Gregory Weisler, Nanette Wenger, and Keith Wilkinson

Excused absences:

Joy Burnette, Joyce Jones, Harriet King, Linda Matthews, Erik Oliver, Douglas Parker, Nancy Wilkinson and Sidney Stein.

The meeting opened at 3:15 pm.

Dr. Johnson began by thanking Rick Letz for chairing the November 1996 meeting in his absence, Vice President Frances Lucas-Taucher for her presentation on campus life to the Senate, and Judy Raggi-Moore and the student members of the Campus Life Committee for making an extensive report on the important work of that committee.

The November minutes were approved without change.

Dr. Ethridge came before the Senate to remind everyone to check their email because they should have a message about preventing sexual harassment. If that message is not available he wanted to encourage everyone to report incidents of sexual harassment. If an incident is reported to you, then you become responsible as well as the University. To ensure confidentiality, Dr. Ethridge asked that his office be notified even if the individual decides not to pursue any action because if they want to go forward with it later then there's a record. Even if the issue can be resolved internally, Dr. Ethridge said that his office should still be notified so that they can give help if it is needed. He also noted that it's always possible that the disposition is not satisfactory to the individual who complained and then without this record it would come up as an incident where nothing was done. He said that there's really no way to ensure complete confidentiality once the complaint has been recorded. Even if a name isn't given, a report should still be given to Dr. Ethridge's office to let them know about the situation so that it can be resolved.

Next on the agenda was the revision of the Bylaws to bring them into line with actual practice of

the Senate. Dr. Johnson said that the Bylaws were being submitted now and that the issue would be brought up at the February meeting for discussion and passage.

Linda Matthews was on the agenda for the Honorary Degrees Committee. She could not make the meeting and Gary Hauk presented the report for her. He noted that three individuals would be receiving honorary degrees this May. A commencement speaker will probably be brought before the Senate at the February meeting. Dr. Hauk noted that the Committee would like the Senate to consider and approve an additional individual for honorary degree. The Bylaws allow for consideration of honorary degrees at two consecutive meetings unless the Senate agrees unanimously to waive that requirement and to consider a motion to approve the honorary degree for this person at the first presentation. This motion was made by Dr. Hauk and seconded. The motion was approved unanimously. The nominee from the Honorary Degree Committee was approved unanimously and adopted by acclamation.

Dr. Chace prefaced the presentation of Adam Gross and the Campus Planners with the following comments. He noted that "parts of Emory have been extremely well planned and well thought out and parts of it have not been. This project is meant to look comprehensively at the entire campus and to study it in many of its dimensions. The planners will look at how buildings relate to each other, how landscape architecture enhances or does not enhance the campus, how people travel on the campus, how traffic flows, and how we utilize the environment. Mr. Gross's firm, based in Baltimore, Maryland, has been asked to conduct an in-depth and comprehensive survey of the "physical" Emory. After the survey is complete he is to return to us with ideas, suggestions, and proposals about the things we must do next." Dr. Chace said that because of the Campus Planner's presence on campus that no further building will occur without their oversight. He subsequently turned the meeting over to Mr. Gross.

Mr. Gross began by noting that the presentation being made today is the same one that was initially given to the Selection Committee, the Board of Trustees, and the Deans and Directors. He said the first step was the definition of principles with the idea that there should be a reciprocity between the academic mission and the physical plan and that Emory has a fine foundation with Choices and Responsibility. A five-step process has been developed and is listed below:

1. Observation phase - analytical and qualitative/quantitative determinations (currently ongoing since just before Christmas)
2. Conceptual plan - sketching and drawing of plans (completed around March 1997)
3. Precinct studies - detailed framework
4. Comprehensive plan - imaginable, concise document (mid summer)
5. Design guidelines - workbook

The five-step process led to the following eight principles:

1. Enlightened frugality - "Every dollar we spend has to be about supporting the academic agenda and the way we plan our physical environment."
2. Connectivity - "If the University is now a series of disparate parts, we need to enhance multidisciplinary approaches and diversity by reconnecting these parts."

3. A Pedestrian Campus - A "walking" campus is more appropriate.
4. Centrality and Cohesiveness - One campus with interdisciplinary approach.
5. The Community and the Individual - "We must have buildings of lasting grace and dignity..."
6. Sacred Spaces - "Every time a prospective student is taken to Lullwater, they decide to come to Emory."
7. The World Beyond - "Why build a larger castle when the moat only has one drawbridge." Deal with problems like mass transit, light rail, remote parking with shuttle bus system.
8. The Process and the Product - "The process and community building of planning is as important as the plan." Physical planning and physical work.

Dr. Johnson then asked for brief committee reports for consideration by the Campus Planners.

Campus Life Committee - Judy Raggi-Moore

Campus Life deals with issues of communication. For three years we have been trying to find a solution to the plastering of paper on campus. A resolution from the Senate called for the establishment of an Office of Communication. Of primary concern to the Committee is the practical application of electronic means of communication and paper littering on campus. Since abolishing paper is not an option, kiosks might be an effective solution in a central plaza. There probably needs to be some sort of central social hour building, or if not a building, some place for students to go when it rains. A place that could accommodate small conferences or discussions. Finally, a request for more classrooms that are friendly.

Campus Development Committee - Ray DuVarney

The mission of this committee is to review all changes of any significance to the campus, both in terms of how that change will affect the function of the campus, the programs on campus and how changes will affect the appearance of the campus. Membership is drawn broadly from all aspects of the campus. There are also liaison members from other committees as well as the Druid Hills Civic Association. The committee normally sees projects when they are getting started, at some point later on and then for the third time when it nears completion. The committee would like the Campus Planners to know that they will be at their disposal if they have any questions.

Committee on the Environment - Bill Buzbee

The Committee on the Environment reviews proposals that impact or improve the natural environment of the campus - it is something like a mini EPA. Also, on behalf of the Committee, he wanted the Campus Planners to know that their committee would be pleased to help with any request for assistance. Mr. Buzbee emphasized that he hoped the campus planning process would address not only physical layout and physical priorities of the campus, but also an ongoing process to review particular needs and issues raised by particular future proposals. He noted that traffic and parking is an important aspect of any campus planning, but hoped they would not become an overly significant part of the planning process. He also hoped that attention would be

given to creating more of a walking and biking campus. A few goals and concerns of this committee include:

- Preserving Emory's dwindling green spaces
- Assessing the various departments' and classes interest in and uses of campus green spaces
- Analyzing the appropriateness of underutilized of built spaces or black top spaces for future campus development
- Ensuring that the planning process includes consideration of a particular project's site dependency
- Developing pedestrian walks
- Planning so to take into account the mild climate for better use of outside facilities and Atlanta's natural light
- Investigating building by the fraternity house area or over the train tracks when new buildings or parking are needed
- Analyzing how Emory uses all of its resources, especially in light of our large medical complex
- Helping Emory create some kind of map with overlays so that built spaces, underutilized spaces and green spaces could be updated periodically for use in the planning process long after the planners have finished their work on the campus

Athletic and Recreation Committee - Steve Batterson

Mr. Batterson urged consideration for three needs in athletics and recreation which include:

- Women's softball team - the University is out of compliance with Title IX; we need a softball field
- Additional tennis courts
- Additional outdoor field space

Safety and Security Committee - Tommy Cutts

Mr. Cutts highlighted his committee's report:

- Wide sidewalks to handle foot traffic
- Pedestrian bridge somewhere across Clifton - suggest between Law School and the new Business School - dangerous intersection
- Shuttle buses pull-ins
- Wide intersections coming in and out of campus
- Loading docks to accommodate tractor trailer trucks
- Fire marshal to develop a disaster/evacuation plan

Library Committee - Steve Kraftchick

The Library Committee has three basic concerns:

- Electronic access to material to plan for future realities
- Immediate need for study space and reflection
- Primary concern is the Candler Library which is currently a safety hazard. Candler is the only building on the quad that has not been renovated.

Traffic and Parking Committee - Nancy Wilkinson

The report was presented by John Magnotta in Ms. Wilkinson's absence.

- develop alternate modes of transportation
- access for shuttle buses, handicap spaces
- bicycle racks, walking paths
- carpools
- parking deck design
- pedestrian campus
- better signage for visitors
- spread parking demand over broader time
- designate centralized receiving and delivery location
- provide sufficient visitor parking in strategic campus locations
- improve service space and time zone parking
- reduce parking demand and enhance a pedestrian friendly concept
- design loading docks that are not in the traffic flow

Fringe Benefits Committee - Sidney Stein

Dr. Stein was not available so the report was given by Carol Holbrook. One particular area of concern to the Fringe Benefits Committee was retirement issues. It is asked that consideration be given to having, on a selective basis, some community or individual office space as well as parking space for retirees who want to continue a contribution to Emory. Another area of concern is the promotion of healthy lifestyles with the availability of high quality health care.

At the completion of the committee reports, Mr. Gross noted that the Campus Planners have also been asked to look at Oxford as well as the core campus. He noted that it was encouraging for them to hear the committee reports in conjunction with the other information they have gathered from everyone.

Dr. Johnson thanked Mr. Gross and his team for coming.

The meeting adjourned at 5:00 pm.

The next Senate meeting is scheduled for February 25, 1997 at 3:15 pm in the Cecil B. Day Chapel, Carter Center.

Prepared by Ann Rouse

Secretary, University Senate