

**Minutes of the Emory University Senate
Tuesday, April 15, 1997
Rita Ann Rollins Room
Grace C. Rollins Building**

The meeting was called to order by President Luke Johnson at 3:15 p.m.

WELCOME

Welcome was extended to incoming Senate members who were able to attend, including Paige Bell, Undergraduate Nursing Student; Clarice Whitlock, Graduate Nursing Student; Ron Foust, President-elect for the Employee Council; Karen Salisbury, Chair for Campus Life Committee; and Gay Robbins, Art History Faculty.

REPORTS FROM ADMINISTRATION

STATUS OF STRATEGIC PLANNING

The work of the Strategic Planning Committee throughout the 1996-1997 academic year was reported to the Senate by Provost Billy Frye.

The Committee was established by Provost Frye and appointed by President Chace in response to a charge from the Board of Trustees to expand upon the ideas brought forth in Dr. Frye's booklet Choices and Responsibility.

Six objectives were outlined by the Committee as a preface to numerous conversations with staff and faculty groups. The conversations were completed in early March.

The results of these conversations will be put forth in a document by Dr. Frye, which will emphasize "actions [Emory] will take and those [Emory] should take." This summer in his new role as Chancellor to the University he will begin writing on this document.

ADMINISTRATIVE RESPONSES TO SENATE RESOLUTIONS

Secretary of the University, Gary Hauk reported that the Senate had forwarded four resolutions to his office since April of 1996. The resulting actions in response to these resolutions are as follows:

1. **Fringe Benefits Resolution (action taken at April 16, 1996):** Retirement age has been lowered to fifty-five years with ten years of consecutive service when the sum of the age and years of service equal to seventy.
2. **Emory Village Resolution (action taken on October 22, 1996):** The Ad Hoc Emory Village Committee's work has been forwarded to Campus Master Planners Team. The

Emory Village Business Owners met with President Chace to open conversations between the association and the university.

3. **Communications Resolution (action taken on November 26, 1996):** Mike Cooper of ITD is developing an electronic calendar for the University and is working in conjunction with Karen Salisbury of the Campus Life Office to define business rules and what should be posted. Fall 1997 is targeted for completion of this calendar project. In addition, Marcy Alexander of the Provost Office is leading discussions to coordinate the Academic Calendar.
4. **Revised University Senate Bylaws (action taken on February 25, 1997):** President Chace forwarded the Revised Bylaws to the Board of Trustees, which subsequently approved the amendments.

IN APPRECIATION

Outgoing President Luke Johnson expressed his appreciation to the Senate as a whole for their work, and to the individual chairs of the standing committees.

INSTALLATION OF OFFICERS

President Bill Chace presided over the installation of the new Senate officers. Virgil Brown was installed as President-Elect; Bill Cody was installed as President; and David Pacini was installed as Secretary.

As newly-installed President of the Senate, Bill Cody presided over the remainder of the meeting.

STANDING COMMITTEE ANNUAL REPORTS

FRINGE BENEFITS COMMITTEE

Committee Chair, Sid Stein, presented the Committee's annual report and presented a recommendation on long-term care.

1. **Retirement and Health Benefits.** The Committee met twice to review changes in tax and benefits laws to make certain that revisions in the law would not adversely affect current benefits at Emory. After its review, the Committee was satisfied that Emory was not planning any untoward changes.
2. **Legal Insurance.** The Committee reviewed the wisdom of making legal insurance available as an employee-paid option through payroll deduction. It was noted that legal insurance was already available to employees who are members of the Emory Federal Credit Union. The Committee concluded that legal insurance was of marginal benefit and that Emory should not bear the cost of implementing a payroll deduction program for this insurance.
3. **EmoryCare Oversight Committee.** The Committee focused its activities on gaining a better insight from staff and faculty on their view of the EmoryCare system. The Committee worked with several faculty in the Rollins School of Public Health to design

and pilot test a questionnaire. The pilot survey is being analyzed to see what information can be gained. It will be compared with a larger PruCare survey, and the final report is expected late Spring and early Summer. The Committee will then make recommendations to the Senate through the Fringe Benefits Committees.

4. **Long-Term Care.** The Committee reviewed long-term care programs of three companies, AFLAC, John Hancock, and TIAA, and found merit in offering an employee-paid long-term care program at Emory through payroll deduction.

The Senate approved the Fringe Benefits Committee recommendation to forward the three long-term care proposals to Human Resources for its review and determination about the feasibility of offering a payroll-deduction-based long-term care program to Emory employees. Further, the Senate approved the Committee recommendation that Human Resources report back to it by August 1, 1997, and, if the project is feasible, begin implementation of a long-term care plan by May 1, 1998.

COMMITTEE ON THE ENVIRONMENT

Committee Chair, Bill Buzbee, directed the Senate's attention to the Committee's annual report as distributed. Throughout the 1997-1998 academic year the Committee reviewed and made suggestions regarding a variety of University projects including: Hope Lodge building locations; Yerkes Primate Center parking and building expansion; Lullwater disposal area cleanup; Scholars Press Building drainage and parking plans; and Lullwater Lake sediment dredging.

COMMITTEE ON ATHLETICS & RECREATION POLICY COMMITTEE

Steve Batterson, Committee Chair, distributed a written annual report. In addition to the printed report that is on file in the University Senate Office, Dr. Batterson applauded the initiative to increase employee interest in sports by recruiting children of employees to assist at the women's basketball games.

Actions that the Committee has taken over the past year include:

1. **Scholar-Athlete Award.** The Committee initiated the concept of an Emory Scholar-Athlete Award to recognize the senior who in her or his Emory career has achieved the most outstanding success in both the academic and athletic programs. The first award will be made later this month (April 1997) at the Athletics Award Banquet.
2. **Emory Results on the Web.** The Committee worked with Sports Information Director John Arenberg to make Emory Athletics results available on the web.

CAMPUS DEVELOPMENT COMMITTEE

Chair for the Committee, Ray DuVarney, reviewed the highlights of the Committee's actions over the past year.

1. The addition of a Mr. Steve Meisner of the Druid Hills Civic Association to the Committee membership;

2. The review and approval of the redesigned building for Scholars Press;
3. The acceptance of the conceptual design presented for the Hope Lodge on an alternate site, which had been approved by the Trustees;
4. Approval to put up signs identifying blue light telephones on campus;
5. Approval of design for the Vaccine Center at Yerkes Primate Research Center; and
6. Approval of sitting and preliminary plans for a Bookstore addition to the Dobbs University Center.

COMMITTEE FOR CAMPUS LIFE

Judy Raggi-Moore, Chair for the Committee, reported on the work of the Committee.

1. The Committee is working with the Freshman Seminar Steering Committee and the Computing Research Services of ITD to create a program for all incoming Freshman and the faculty, staff and student advisors. The program will give a basic introduction to the campus electronic networking, library resources, LearnLink, email, and Emory's web site.
2. The Task Force on Litter produced a resolution to be considered by the Senate in the Fall concerning paper pollution on campus.
3. The Committee on Alternative Means of Communication was organized to review advertising policies and methods currently used to communicate campus events. This Committee's work will continue in the Fall.
4. The establishment of an Office of Communication was recommended by the Committee and approved by the Senate. Marcy Alexander, in the Provosts Office, has been charged to assess the establishment of such an office.

HONORARY DEGREES COMMITTEE

Chair Linda Matthews referred to the Committee's March report to the Senate, which recommended a slate of individuals to receive honorary degrees at the 1998 commencement. Subsequently the approved slate was presented to the Academic Affairs Committee at their May meeting.

LIBRARY POLICY COMMITTEE

Steve Kraftchick, Chair of the Committee, directed the Senate's attention to three matters of concern to the committee.

1. Access to libraries. This involves (a) access to college and professional libraries by students who are not members of those colleges; (b) access to the library by Emory Alumni/ae; and (c) access to study space for undergraduates. The senate discussed these issues and encouraged the Committee to return with recommendations to the Administration addressing the access issues.
2. Virtual Library Concerns. The Committee has been active in the discussions about the shift from print to electronic media and the establishment of a Virtual Library.
3. Renovation of Candler Library. This is a most important concern to the Committee. Though it is generally agreed that the renovations need to take place, funding is an issue.

The Committee plans to present a resolution to the University Senate next year (1997-1998) urging that renovations take place as soon as possible. The committee continues to meet with the University Planners.

COMMITTEE ON SAFETY AND SECURITY

Tommy Cutts, Chair for the Committee, distributed a printed report which is on file in the University Senate office. The Committee's actions involved

1. maintaining adequate outdoor lighting;
2. posting an "all way stop" sign at Fraternity Row and Peavine Creek Drive;
3. making bike safety information available at the campus Bike Fair;
4. overseeing upkeep of handicapped ramps;
5. recommending the employment of a campus fire marshall and development of an emergency evacuation plan;
6. working with Emory Police to bring about the development of "Safety Net," a web site providing introductory information about the Emory Police Department and the services they provide;
7. addressing the problem of speeding on campus; and
8. reviewing and recommending construction or repair of various sidewalks on campus.

TRAFFIC AND PARKING COMMITTEE

Nancy Wilkinson, Chair of the Committee, reported on the Committee's activities over the past academic year.

1. The Committee approved recommendations by the Carpool Task Force to provide free parking where a car pool is comprised of three or more persons.
2. Steve Clepper of Tippett, Clepper and Associates reported to the Committee that an additional 1600 to 2900 spaces would be required by March of 2000, putting additional emphasis on alternative means of transportation.
3. Changes to the Haygood-Ridgewood triable lot behind Pediatrics from staff parking to a gated visitor parking lot were approved by the Committee.
4. The Committee worked with the Parking and Community Services office to establish parking rates. In 1997 rates for students increased to \$240 (16.5%). In 1998 rates for faculty and staff will increase in an effort to move towards equalization of street and deck parking costs.

The Senate received the Annual Reports for all of the Standing Committees and the full written copies are on file in the University Senate Office.

The meeting was adjourned at 5:00 p.m.

Respectfully,
Julie Johnson