UACT Minutes 12.04.03

Present: Arri Eisen, Carol Hogue, Laura Kimble, Harriet King, Michael Lubin, Bob McCauley, Jim Morey, Wendy Newby, Steve Nowicki, Anne Sinkey, Gary Smith, Daniel Teodorescu, Donna Troka

Absent: William Eley, Diana Roberston, Gretchen Schulz

I. The meeting began at 4:05pm

II. Approval of Minutes
The minutes were approved

III. Governor’s Teaching Fellowship
It was decided that an email would be sent out on the UACT list serv encouraging faculty to participate in the Governor’s Teaching Fellowships. Hard copies of a letter would also be sent out to chairs of departments that can participate in the program.

IV. Inviting President Wagner to a Spring UACT meeting
The council agreed to invite President Wagner to either the February, March or April meeting.

V. Subcommittee reports
A. Evaluation Subcommittee: Carol Hogue and Daniel Teodorescu reported on the UACT and UTF survey. Over 400 people responded to the evaluation survey, which is about a 30% response. While they have done some preliminary data analysis, they will more completely report on the themes found throughout at the February UACT meeting. Carol Hogue reported that her first impressions of the survey broke down into three themes: 1. There is a demand for the programming that UACT is doing, so much so that some programs may need to be repeated. 2. Many faculty members have difficulty with the timing of UACT programs. Some would like to see more evening and weekend programs. 3. Some faculty feel that UACT has done its job and that it is now time to move toward a university wide teaching center (a merging of UACT, CTC & UTF). Perhaps house this under faculty development within the strategic plan.
B. Programming Subcommittee: Jim Morey reported that if the committee sticks with the theme of “Science Literacy” that the next step is to begin contacting possible guest speakers as well as begin discussing next years budget and schedule. Carol Hogue suggested that the guest lecture precede or follow a weekend seminar that includes the larger Atlanta community. It was also suggested that the venue be outside of the College/quad area.
C. Communications Subcommittee: Wendy Newby & Laura Kimble discussed the need to make faculty issues and teaching matters more visible and accessible on the Emory web page. Anne & Donna will talk to Terri about her role in the UACT website re-vamping, and Harriet will talk to ITD about the possibility of creating an email address for UACT; for example UACT@emory.edu- rather than emails having to go to Anne & Donna. The committee will continue working on a plan for how the website can change.
D. MTP Subcommittee: A more detailed report of the MTP committee will take place at the February UACT meeting. It was suggested that we should send out a hard copy of an announcement about the Master Teacher Program with an email contact on it.

VI. New Business
Harriet King reported that a new Provost should be appointed by the end of January 2004

VII. Adjourn
The meeting was adjourned at 4:58pm.