University Advisory Council on Teaching Meeting  
March 6, 2003 4:00 p.m.

In attendance: Ken Carter, Rick Doner, Kim Loudermilk, Walt Lowe, Michael Lubin,  
Steve Nowicki, Gary Smith, Darrell Stokes, Kirsten Rambo.

1. **Update on UACT.** Kim announced that she will be leaving the Provost's office as of  
April 1 to accept a position with Emory College working on the upcoming Capital  
Campaign, but she will stay with UACT on a part-time basis to help finish some projects  
through the end of this academic year. Harriet King will assume the ex-officio role as of  
Sept. Kim stressed again that in these cost-cutting times, the evaluation process is  
extremely important for the sustainability of UACT, so UACT should focus on  
demonstrating its viability in this way.  
Also, congratulations to Ken Carter for all his hard work at Oxford on the Scholarship of  
Teaching and Learning. The committee on which Ken participated has recently been  
recognized by the Carnegie Foundation for its work in this area.  
Finally, Kirsten mentioned that plans for the upcoming “Academic Integrity and the  
Internet” luncheon roundtable are still in the works; details will follow as soon as they  
become available.

2. **Update on Leon Botstein events.** Dr. Botstein met with Music Department faculty &  
students early in the afternoon of February 25th, and then his evening lecture in White  
Hall was well-attended by 90+ people (including members of the Emory community as  
well as the local community). A lunch the next day sponsored by Academic Exchange  
was also well-attened, generating lively and productive debate. His talk and interactions  
were very provocative and well-received. We talked about ways to keep in touch with  
him in the future, maybe via the Phi Beta Kappa chapter.

3. **Brainstorming programming ideas for next year.** Kim and Kirsten suggested  
Beverly Daniel Tatum, the new President of Spelman College, and the group was very  
enthusiastic and receptive to this idea, as a means of welcoming her and getting a broad  
audience, etc. We will plan to invite her for the fall.  
Kim also mentioned Peter Elbow. The group agreed that a program/ workshop on writing  
would be great, but were less familiar with him. Gary asked members to ask around to  
see if any of their colleagues have heard of him.  
We discussed the following possible in-house workshops for next year, focusing on  
practical, hands-on topics: how to create effective syllabi/assignments, how to lead  
effective discussion sessions, using and developing evaluation tools, addressing grade  
inflation, how to make co-teaching work well, working with TAs, etc. Rick suggested a  
program on faculty-grad student mentoring for the fall and the group agreed. We also  
talked about forging mentoring relationships between junior faculty and grad students.  
Darrell also raised the issue that natural sciences faculty do not tend to participate in  
UACT or other events, so we need to continue to think about how to fix this.

4. **Subcommittee reports.**  
**Evaluation.** The evaluation committee distributed minutes from their most recent
meeting, indicating their timeline for proceeding with a web-based survey of Emory faculty. The survey will consist of approximately 20 questions, including general questions about UACT and UTF, possibly followed by school-specific questions. 

**Master Teacher Program.** The Master Teacher Program is rolling along and the committee is waiting for nominations from the Deans of each of the schools, which they hope to receive by March 10th. Video reviewers and an advisory committee are also being put in place. Maryam has secured rooms for this event in the Business School and other details such as catering for the event and digital videorecording of the event are currently in process. Any UACT member that wishes to attend or participate in any way should see the subcommittee.

**Tenure & Promotion.** No report.

**Next meeting: Thursday, April 3, 2003**

Submitted by Kirsten Rambo.