In attendance: Bill Eley, Carol Hogue, Laura Porter Kimble, Michael Lubin, Jim Morey, Diana Robertson, Anne Sinkey, Gary Smith, and Donna Troka.

1. Meeting Began. Meeting called to order by Gary Smith at 4:05 pm.

2. Approval of Minutes from March meeting. The minutes were approved for placement on the UACT website.

3. New Reports from Subcommittees.

Evaluation: No report.

Communications: Laura Kimble reported that the website has been reviewed, and recommendations for improvement were compiled. A report will be written for inclusion in the annual report and implementation next year. Professor Kimble will also follow up with Harriet King about an RSVP email address for UACT events so that Donna Troka & Anne Sinkey do not have to use their personal email addresses. She also asked the Council if they had a sense of who was available on campus for web building. She and Wendy Newby will look into this and give that information to Anne Sinkey & Donna Troka.

Programming: Jim Morey reported that Larry Altman has agreed to come to Emory to speak. It was suggested that this would be a good event for early Fall (so as not to interfere with the presidential election). Cech is not available to come and speak at Emory. Professor Morey also suggested that instead of inviting an outside guest speaker for the spring that instead he would like to put together a panel or luncheon series with local Emory faculty to complement the issues that Altman addresses in the Fall. Anthony Fauci was recommended as a good person to participate in such events, while others suggested approaching “hard sciences” faculty or working with the university’s faculty recruitment process to bring someone whom the university is already trying to recruit. Prof. Morey explained that he and Bill Eley will continue working on this.

Master Teacher Program: Some time was spent discussing the status of the participant list. The Council also agreed that any “holes” in the list (faculty members who are unable to attend the MTP) should be filled with wait list faculty from the same school on a first come first serve basis.

Gary Smith is continuing work on finding a possible Emory faculty member to lead a lunch time seminar on Monday May 17th. Others began suggesting MTP alumni who would be well suited to help make MTP an in-house Emory run program. Professor Smith also reported that he has secured four of the five video reviewers. They are: Brent
Strawn, Peggy Barlett, Robert Shapiro and Steve Nowicki. Prof. Smith will continue work on finding a fifth reviewer.

4. Discussion of new member selection. The Council discussed the most effective ways to replace those members “rolling off” this year. It was suggested that the members who are leaving suggest a slate of faculty to replace them. Then that slate would be presented to the dean and s/he would then nominate one faculty member as a UACT member from their school.

Laura Kimble (and others) suggested the addition of “members at large” which would involve self nominated (and interested) faculty members on UACT. Gary Smith reminded the council that in the past, faculty who were not members of UACT did serve on committees. Everyone agreed that reviving this policy would be a good idea.

5. Reminder about upcoming event at Oxford. Donna Troka and Anne Sinkey reminded UACT members of our next event for the spring theme of “Writing Across the Curriculum”. This event will take place on April 14, 2004 from 3:30 to 5:00 pm in the Seney Conference Room of the Administration Building of Emory’s Oxford Campus. Christine Cozzens, Associate Professor of English and Director of the Writing Center at Agnes Scott, will join Oxford English professor Adriane Ivey for a workshop on “Designing Writing Assignments that Work”. Anne reminded UACT members that we have rented a van to transport faculty from the Atlanta campus to Oxford and asked council members to let her know if they planned to ride in the van.

6. New Business. Anne Sinkey & Donna Troka reported to UACT that they will begin “information gathering” on successful teaching centers this summer. In early June they are traveling to Stanford University to talk to faculty there about their Teaching and Learning Center. Later in the summer, they will travel to the University of North Carolina to do similar research. They will remain in conversation with Arri Eisen about their findings and will work with him on the development of a charter and/or proposal for a university-wide teaching center here at Emory.

The next meeting will be a dinner at Harvest Restaurant on Tuesday, April 27th at a time TBA.