1. **Welcome & Introductions:** After introductions, Michael Lubin, the Chair of UACT explained that he had three issues that he hopes to focus on this year in UACT. First, he would like to continue creating programs that teach faculty to be better teachers (like the Master Teacher Program). Secondly, he would like to explore the possibility of developing a place within the university that can focus on faculty development while also being a center for teaching. Lastly, he is dedicated to finding ways for Emory to promote and tenure its teachers for all appropriate and pertinent activities. Dr. Lubin also made it clear that members of UACT are to act as liaisons to their schools and departments and therefore disseminate any information gained at meetings to their colleagues via list serves and word of mouth (they could even go so far as to distribute the meeting minutes via the list serve).

2. **Teaching and Faculty Development Center:** Anne Sinkey gave the council the history behind the possibility of a teaching and faculty development center at Emory University. Growing out of the Report on Teaching completed in 1997, three entities were created in lieu of a university wide teaching center: CTC, UTF, and UACT. The Center for Teaching and Curriculum (CTC) serves the faculty of Emory College. It focuses on access to technology, access to resources on teaching and offers nearly fifteen programs a year for College faculty. The University Teaching Fund (UTF) was created to financially support new teaching initiatives. This program is a great source of funding for start up initiatives. Finally, the University Advisory Council on Teaching (UACT) is a body that develops programs to assist faculty across the university in achieving teaching excellence. After last year’s evaluation on UACT and UTF, it has become clear that faculty are interested in re-opening the discussion of the need for a university-wide teaching and faculty development center. This year UACT will host four “needs assessment” discussions to further evaluate faculty views on this issue.

3. **Master Teacher Program (MTP) update:** UACT will continue to offer the Master Teacher Program this year (tentative dates are Wednesday, May 18-Friday May 20). The format will change slightly. Instead of a two day seminar facilitated only by Harvey Brightman, we will move to two days facilitated by Dr. Brightman followed by a half day of workshops facilitated by Emory faculty. This change is the first step in the process of making the Master Teacher Program an in house Emory program.

4. **Provost Lewis visits our October meeting:** a discussion ensued about how to best prepare for Dr. Lewis’ visit, as well as what topics the council would like
him to address. The Teaching and Faculty Development Subcommittee hopes to have a proposal for Dr. Lewis to look at during the meeting.

5. **UACT Subcommittees:** The subcommittees were explained and members signed onto to various committees. The following was decided: Programming- Vicki Hertzberg, Bill Eley, Jim Morey & Gretchen Schulz; MTP- Steve Walton (chair) & Gretchen Schulz; Teaching and Faculty Development Center- Mel Gutterman, Wendy Newby & Arri Eisen; Tenure and Promotion- Michelle Lampl, Michael Lubin & Steve Walton. *Those who still need to sign up for a subcommittee are:* Luke Johnson

6. **Programming update:** Jim Morey updated the council on the two guest speakers we will be hosting this year. Larry Altman joins us on November 15th, while Lynn Margulis will join us on February 10th. Anne Sinkey also informed the council that there will be four “needs assessment” lunchtime discussions to investigate faculty views on a teaching and faculty development center. The first of these discussions will take place on Tuesday, September 21 from 11:30-1:00pm in the Jones Room of Woodruff library. Please contact Anne Sinkey for more information 712-8765.

7. **New Business:** Gretchen Schulz distributed folders of information about a new e-journal out of Oxford College called the Journal of Cognitive Affective Learning (JCAL). For more information you can email her at: gschulz@learnlink.emory.edu

Next UACT meeting:
Tuesday, October 7th at 4pm
107 Candler, CTC Conference Room