

UACT Meeting Notes
Feb. 8, 2006

Present:

Michael Lubin, Vicki Hertzberg, Patrick Allitt, Michael Neville, Steve Walton, Wendy Newby, Donna Troka, Michael Elliott

Excused:

Mary Elizabeth Moore, Mel Gutterman, Claire Sterk, Jim Morey, Gretchen Schulz

Absent:

Harriet King, Arri Eisen, Bill Eley

Agenda Items:

1. Minutes approved for the December meeting
2. Update on programming
 - A. Donna presented a handout with specifics about upcoming events, and reviewed each one
 - B. Steve Walton discussed plans for the upcoming MTP program in May, and was very enthusiastic about its content
 - C. Continued discussion of formalizing a proposal for the Teaching & Learning Center (TLC) at Emory, summarized below:
 - i. Lubin: need to come up with proposal for the Provost by the beginning of the summer
 - ii. Neville: who's the record keeper for things that we've already discussed/determined?
 - iii. Donna: record keeping is on the website; UACT committee members should also use the report from last year as baseline
 - iv. Lubin: went to talk to the Provost about necessary elements of a TLC; According to the Provost, the following components should be included: 1) assessment component; 2) consultation component; 3) structure of professional staff; 3) innovation component that would encourage grants for development; 4) repository for best practices; 5) research component; Lubin also emphasizes a centralized unit with general specialists, plus satellites for different schools/disciplines
 - v. Patrick: is the Provost worried that a centralized would body become a policing organization?; CTC tries to avoid this and be strictly supportive
 - vi. Lubin and Donna: the Provost is not worried about this
 - vii. Wendy: in general, TLCs are not set-up to be policing bodies; wants to see an end to boundaries for university programs/events; TLC with a centralized body would expedite cross-fertilization and collective organizing

- viii. Lubin: need to start thinking about what should be accomplished by a TLC at Emory, both centrally and within individual schools/satellites
 - ix. Steve: worried that individual Deans will be concerned about how much they'll be taxed for a TLC
 - x. Lubin: it's the job of the President and Provost to worry about funding; need to come up with a first class plan, regardless of cost
 - xi. Steve: might still be helpful to have a 'risk analysis' that addresses anticipated problems
 - xii. Lubin: wants the following from each committee member:
 - 1. preliminary ideas by the March meeting
 - 2. a plan from each member by the April meeting (o.k. to team up)
 - 3. draft proposal for the Provost by May/June; Lubin and Sterk will pull the individual plans together into one document
- D. Second TLC panel, April 18
- i. Donna: what do we want to get from the Columbia folks? [discussion ensued]
 - ii. We want specifics that address the 'What & How':
 - 1. roles/responsibilities
 - 2. PhDs that they employ
 - 3. who pays for what?
 - 4. reporting lines
 - 5. what does director look like
 - 6. technology infrastructure
 - 7. do they have a research unit?
 - 8. goals/objectives/metrics
 - 9. student/teacher evaluation
 - iii. We also want specifics that address 'Characteristic Problems':
 - 1. central/de-central
 - 2. opt outs?
 - 3. administrative/organizational barriers

**Next UACT Meeting:
Wednesday, March 8, 2006
107 Candler Library, CTC Conference Room**