Policy for reporting Food Borne Illness

Any customer that feels they have contracted a Food Borne Illness should take the following actions:

- Seek immediate medical attention from a health care provider.
- If a health care professional has determined that a Food Borne Illness has been contracted take the following actions:
  - Provide documentation to the food service contractor with any information concerning the food borne illness. Provide an e-mail address, telephone number, name, time/date and facility where the illness may have been contracted.

The following actions will then be taken by the food service contractor and university administration:

- All information given to the food service contractor will be forwarded to their Risk Management group.
- The contractor will report back the findings of their Risk Management group, once the investigation is completed.
- These findings will be reported to the Office of Food Service Administration and the Division of Campus Life.
- These findings will then be reported to the Emory Risk Management group.