

Refund Request for Fraudulent Charges on Emory Card

- 1 . Please report the incident to Emory Police Department and file a police report .
(Refund Request only with the Police Report attached will be processed.)
- 2 . If you have reason to believe that someone else besides yourself is charging to your Emory Card, report to Emory Card Office immediately. You need to have your card replaced.
- 3 . Please fill in the information below and pledge by putting your signature.

Note: Refunds for all on and off campus dining locations require written approval from the individual restaurant manager.

First Name: _____

Last Name: _____

Address: _____ Apt # _____

City/Town

State

Zip Code

Telephone: () - _____

Requested Refund: \$.

Reason you believe the charges are fraudulent:

By signing below I am pledging that information provided above are true to best of my knowledge. And I am aware that any refund request with false information provided can be used as base of legal prosecution.

Signature