

INSTRUCTIONAL GUIDE FOR RESIDENCE LIFE

for notification and communication of a COVID-19 positive test

If a student reports a COVID-19 test or has COVID-19 symptoms:

- Cough
- Shortness of breath or difficulty breathing
- Fever
- Chills
- Muscle pain or body aches
- Sore throat
- Loss of taste or smell (without a stuffy nose)
- Headache
- Congestion or runny nose
- Nausea, vomiting, or diarrhea



Then...

1. DIRECT: Direct student to stay in their room and contact the Student Health Patient Portal and message the “COVID-19 Assessment Provider.” If urgent symptoms or questions after hours or over the weekend, the student calls Student Health Services at 404.727.7551 and presses “o” for the medical call center.

2. CLEAN: Once student is out of the space, call the Emory Environmental Health and Safety office at 404.727.2888 to request a disinfection of a room and common spaces.

3. COMMUNICATE: In coordination with complex director communicates that a person tested positive for COVID-19 on the floor or in the residence hall (while protecting confidentiality) and to remind of the ways to slow the spread of the virus by using this template. If complex director feels it is necessary to communicate with others prior to a test result, they can do so using the illness template letter.

4. CONTACT TRACING: Emory’s Contact Tracing Unit will be in touch with members of the community who are identified as “close contacts.”

5. I/Q: Initiate Isolation/Quarantine housing protocol, in consultation with Student Health Services and Emory isolation/quarantine coordinators.

6. PROMOTE: Healthy behaviors to reduce disease transmission in our communities.

** Health information is protected; do not disclose names or other identifiers.*

IMPORTANT CONTACTS

- **Emory Healthcare COVID-19 Information and Nurses Line:** (404.71.COVID) 404.712.6843
- **Emory Environmental Health and Safety office (EHSO):** 404.727.2888
- **Emory Student Health Services (SHS):** 404.727.7551
- **Oxford Student Health Services:** 770.784.8376

STAY SAFE REMINDERS

- **Do not go to class if you have fever or are not feeling well**
- **Avoid large gatherings**
- **Practice physical distancing**
- **Wear appropriate face coverings**
- **Practice good hand hygiene**
- **Clean and disinfect your space and personal items**