1. Welcome and Introductions. Gary welcomed all the Council members back to another school year and introduced our two newest members: Arri Eisen from UTF and Walt Lowe from Theology. New members received official UACT hats. Gary also reminded the group of our original charge as outlined by Provost Chopp at the Council’s inception in 1998 and urged members to check the website regularly for agendas, minutes, events, etc.

2. Oxford Scholarship of Teaching and Learning Conference. Ken Carter spoke about this conference, which will feature several Carnegie scholars and will take place on the Oxford campus on Friday, November 1st. The event is free to all Emory faculty, staff, and students. We agreed to help publicize this event by putting a link to the conference site on the UACT website (we also distributed brochures for the event at our first UACT event on September 23rd).

3. Bylaws and Mission Statement. The bylaws and mission statement that Gary, Kim and Kirsten drafted over the summer were distributed. Suggestions included incorporating wording relating to learning as well as teaching, and perhaps including a vision statement. Anyone with additional feedback on the bylaws or mission statement should contact either Gary or Kirsten before the next meeting.

4. Organizing Subcommittees. Gary described again for the group the purpose of each subcommittee, and asked all of the subcommittees to begin, if they haven’t already, their work for this year. He encouraged the new Council members to join a subcommittee, and both Steve and Arri joined the Evaluation subcommittee. In the future, meeting agendas will include reports from all subcommittees, so each subcommittee should be prepared to report on its progress at the monthly Council meetings.

5. This Year’s Events: An Update. Kirsten updated the group on the coming year’s events, including guest speakers Craig Nelson (November 12th) and Leon Botstein (late February), and the first of the teaching roundtable luncheons, to be held September 23rd on the topic of “Teaching Innovations Across the University,” with panelists Maryam Alavi (Business), David Kleinbaum (Public Health), and Ruth Parker (Medicine).

6. POD Conference Update. Kim and Kirsten will be attending the conference of Professional and Organizational Development (POD) Network for Higher Education here in Atlanta from October 9-12th. If any members are interested in attending any part of the conference, please let Kirsten know ASAP. Kirsten will distribute the conference website so that if there are any sessions members are particularly interested in and would like to attend (or can’t attend but would like Kim or Kirsten to attend on their behalf), they
should let us know and we will do our best to accommodate them. Wendy Newby, a new ex-officio UACT member who will be joining us in the spring, will also be attending this conference.

7. Other Business. The UACT library is growing! Stop by 313 Admin. Bldg. anytime if you’d like to check out the selection and/or borrow an item. We would ultimately like to put our holdings online and/or share them with Oxford if possible. Also, Kim polled the group about whether they’d like to continue to support the university-wide (and College-specific) mini-grants programs that allow faculty to observe each other’s teaching (the “teaching pairs” grants) and take students out for meals (the “meals” grants). The members agreed that these programs have been successful in the past and deserved our continued financial support.

The next meeting will be held Thursday, October 3rd, at 4:00 pm in Admin Bldg. Rm. 208.

Submitted by Kirsten Rambo.