In attendance: Patrick Allit, Arri Eisen, Vicki Hertzberg, Harriet King, Michael Lubin, Jim Morey, Michael Neville, Wendy Newby, Gretchen Schulz, Anne Sinkey, Donna Troka, Steve Walton

Excused: Bill Eley, Luke Johnson

Absent: Mel Gutterman, Michelle Lampl

1. Welcome & Introductions: Dr. Lubin welcomed our newest member, Michael Neville, who will be replacing Laura Kimble as the representative of the School of Nursing. He also requested a date change for our UACT meetings, as they presently conflict with his clinics. It was decided that UACT meetings will now take place on the second Wednesday of every month at 4pm.

2. Upcoming Programming: Anne and Donna reminded UACT members that the second Teaching and Learning Center Needs Assessment discussion is taking place on Wednesday, October 27 from 11:30-1:00pm in the Jones Room of the Woodruff Library, and that the MTP Follow Up discussion is taking place on Wednesday, November 10 from 12:00-1:30pm in the Dolive Room on the fifth floor of the Business School. They also encouraged UACT members to contact Donna if they were interested in taking part in either the lunch or the dinner for Larry Altman’s visit on Monday, November 15th.

3. Update on UACT website: Anne went over the website with council members and was given a number of helpful suggestions that she will discuss with Terri Loften, the Provost’s office webmaster.

4. Remarks from and discussion with Provost Earl Lewis: Dr. Lubin welcomed Provost Lewis and thanked him for taking the time to come and talk with UACT. Arri Eisen and Anne Sinkey gave an overview of the history of discussions about a university wide teaching center at Emory. They also outlined the needs and suggestions they have culled from Emory faculty through the evaluation last year and the first Needs Assessment discussion that took place in September. Donna Troka shared the frameworks used at Stanford University and University of North Carolina Chapel Hill. In response, Provost Lewis made a number of points. First, he suggested UACT continue visiting other teaching and learning centers, namely those at University of Michigan and University of Washington. Provost Lewis explained that he believes a center should also include research on scholarship or scholarship of teaching. Further, he suggested a hybrid model that would combine both localized school centers with a centralized or university-wide component as well. Provost Lewis also suggested that UACT present their proposal for a center to the council of deans who meet once a month.
Ultimately, Provost Lewis left UACT with the following charge: continue to explore the feasibility of a center that focuses on teaching, learning and the scholarship of teaching. He then outlined the following five steps:

- Visit Michigan and Washington as a continuation of the information gathering process.
- Think about what kind of budget would be most appropriate. Would it focus on staff, administration, and operation or would it focus on programs, development and opportunities?
- Think about whether or not it is appropriate to integrate graduate students, post docs and faculty.
- Create a timeline- this may take ten years to develop; Think about space- maybe this could be put on Clairmont Campus as part of a residential setting.
- Evaluate the center after five years and assess its success.

5. New Business: No new business was brought forth.
Location TBA