University Advisory Council on Teaching (UACT)
Meeting Minutes
04.13.05

In attendance: Shana Deitch, Bill Eley, Mel Gutterman, Vicki Hertzberg, Michael Lubin, Michael Neville, Mary Elizabeth Moore, Jim Morey, Gretchen Schulz, Donna Troka, Steve Walton

Excused: Arri Eisen, Harriet King, Michelle Lampl, Wendy Newby

Absent: Patrick Allitt,

1. The minutes from our March meeting were approved.

2. Update on programming: Donna Troka asked members to suggest new ways to fill the remaining eight spots for the Master Teacher Program. Many members were concerned about the lack of representation from Oxford and the College. Jim Morey suggested sending an announcement out on the all College list serve, while another member suggested sending a notice out on the CTC and UACT list serves.

Donna also reported on the progress of next year’s programming. At this time, UNC- Chapel Hill, Michigan and Columbia have all agreed to participate in UACT programming on the creation of a Teaching and Learning Center at Emory University. Stanford University is interested, but the director is out of the country until Mid May. Upon her return, Donna will begin to firm up plans and secure faculty members who will accompany center directors as well as begin the co-sponsorship relationships with each school that will benefit from these faculty member’s presentations.

1. Update on website: Shana Deitch reported that newly designed website is up and running and asked members to take a look at it (www.emory.edu/TEACHING) and provide any feedback or suggestions they may have.

2. Update on Teaching and Learning Center: Shana reported that Oxford and the School of Medicine will submit their reports by the end of the week, at which time she will begin to draft up a comprehensive report. This draft will be completed by the end of April and will then circulate to the Teaching and Learning Center Subcommittee. From there she will coordinate edits and re-writes with a due date to Provost Lewis of Monday, May 16th.

3. New Business: Discussions about our end of the year dinner ensued. May 17th and 24th were suggested. An email will be sent out.