University Advisory Council on Teaching (UACT)
Meeting Minutes
03.09.05

In attendance: Shana Deitch, Arri Eisen, Bill Eley, Mel Gutterman, Harriet King, Michael Lubin, Mary Elizabeth Moore, Jim Morey, Gretchen Schulz, Donna Troka, Steve Walton

Excused: Vicki Hertzberg, Michael Neville, Wendy Newby

Absent: Patrick Allitt, Michelle Lampl

1. The minutes from our February meeting were approved.

2. Update on programming: Donna Troka reported that the Lynn Margulis events went well and evaluations of her lecture were high. Programming for the Master Teacher Program is moving along with more than half of the nominated participants responded, almost all the video reviewers secured, and the Emory-led module planning progressing.

Donna also asked for suggestions for how to best utilize the panel of teaching center directors during next year’s programming (in addition to their large panel discussion). Some suggestions made at an earlier meeting with Harriet King were: Academic Exchange lunch, meet with associate deans and/or departmental teaching committees, meet with Walt Reed & Patrick Allitt, meet with the Humanities Council and Science Council, meet with the chairs of curriculum committees, go to council of chairs committee in professional schools as a way to build support for a university wide teaching center in these schools.

UACT members also suggested the following: meet with deans, meet with student leaders and/or student government and discuss how to best serve the students, link the director to a distinguished faculty member from their school and have them discuss successes from both the faculty member’s point of view and the director’s point of view. This could also create exciting co-sponsoring opportunities. It was also suggested that instead of trying to recruit a faculty member who presently works at the same school as the director, we could also research faculty members at Emory who used to teach at the director’s school. This would be more cost effective.

3. Update on website: Shana Deitch reported that Terri should have the new website up and running soon. She asked for clarification on the request to include a calendar on the new website. UACT members explained that they would like to see a calendar of all events that center on teaching at Emory, when classes start when breaks are, and perhaps even include local conferences and events related to teaching and faculty development. UACT members would also like a preview of
next year’s programming to appear on the website as soon as possible with space for faculty members to suggest approaches for programming and events.

4. **Update on Teaching and Learning Center:** Shana reported that the following schools had submitted reports about a university wide teaching and learning center: College, Nursing, Business, SPH, and Law. She also conveyed that the following schools have reports on the way: SOM, Oxford and Theology. There has been no work from GSAS. Dr. Lubin then asked UACT members to please try to avoid generalizations in their reports, but instead focus on specifics about frameworks, resources needed, locations and number of staff members needed. Mel Gutterman asked that these school specific reports be shared with the whole council.

5. **New Business:** There was no new business.

Next UACT meeting:
Wednesday, April 13th at 4pm
107 Candler Library, CTC Conference Room