Campus Life Handbook

2011-12

Life Beyond the Classroom

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EMORY UNIVERSITY does not discriminate in admissions, educational programs, or employment on the basis of race, color, religion, sex, sexual orientation, ethnic or national origin, age, disability, gender identity, gender expression, or veteran/Reserve/National Guard status and prohibits such discrimination by its students, faculty, and staff. Students, faculty, and staff are assured of participation in University programs and in use of facilities without such discrimination. The University also complies with all applicable federal and Georgia statutes and regulations prohibiting unlawful discrimination. All members of the student body, faculty, and staff are expected to assist in making this policy valid in fact. Inquiries and complaints should be directed to the Equal Opportunity Programs Office, Emory University, Administration Building, Atlanta, Georgia 30322-0520. Telephone: 404.727.9867 (V/TTY).

Emory University has an approved Affirmative Action Plan and complies with Executive Order 11246, as amended; Section 503 of the Rehabilitation Act of 1973; the Vietnam Era Veterans’ Readjustment Assistance Act; and applicable regulations thereunder. Any inquiries regarding this policy should be directed to the Emory University Equal Opportunity Programs Office.

Emory University is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate, baccalaureate, master’s, education specialist’s, doctorate and professional degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404.679.4500 for questions about the accreditation of Emory.

The University reserves the right to revise programs, information, requirements, regulations, or financial charges at any time. Whenever changes occur, an effort will be made to notify persons who may be affected.

Visit the Division of Campus Life website at www.emory.edu/CAMPUS_LIFE.
WHERE TO CALL FOR HELP

All numbers are within the 404 area code

POLICE / FIRE / MEDICAL

- 911 from campus phones
- 727.6111 from all other phones

*Non-Emergency* 24 hour telephone
727.8005

Emory EMS
727.0180

Security Escorts, Motorist Assistance
727.8005, 727.7275

Environmental Health and Safety
727.5688

MAINTENANCE / URGENT REPAIR

Campus Services 727.7463

HEALTH AND WELL-BEING

- Student Health Services 727.7551
- Student Counseling Center 727.7450
- HELPlne (9 pm—1 am) 727-HELP (4357)
- Health Promotion 727-1736
- Sexual Assault Info. Line 727-1514
- Sexual Assault Line (weekends & after hours) 377-1428

UNIVERSITY TECHNOLOGY SERVICES

Help Desk 727.7777

LIBRARIES

General Info. 727.6861
Welcome to Emory!

On behalf of the entire community, I am delighted that you are here. You honor us by choosing Emory as your destination.

Our vision statement, crafted through a collaborative effort across the University, says most clearly who we are and what we want for you as part of this community. The vision statement appears in its entirety in the Policies section of this handbook; in this space, allow me to highlight some of the statement’s tenets. We envision Emory to be:

- the first choice of brilliant and committed students such as you
- known broadly, both within and outside academic circles
- admired for setting standards
- blending expertly a focus on teaching and research
- excelling at discovery, generating wisdom, and nurturing creativity
- forging strong interdisciplinary programs promoting personal discovery and growth beyond self-building on our heritage of engaging knowledge and faith fostering
- openness and diversity of thought, experience, and culture instilling integrity and honor, and actively debating principles

You are now part of this adventure of learning, spirit, integrity, energy, and accomplishment. Emory is an exciting place to be, and I challenge you to participate wholeheartedly.

Meet new friends among the bounty of peers, professors, and staff. Discover mentors among them. Stretch yourself academically. Involve yourself in student organizations, government, publications, athletics, religious life, music, theater, community volunteerism—the list continues.

My colleagues and I look forward to teaching you and learning from you while you are here. I hope that you will be an enthusiastic member of the Emory family, both as a student and as a graduate, for many years to come!

Warmly,

James W. Wagner
President

You have joined a vibrant, engaging learning community that experientially prepares students for ethical leadership and active citizenship at Emory and beyond.

Emory’s educational resources will help you grow intellectually. Your skills for academic discovery, problem solving and communication will develop in courses and in hundreds of other learning experiences outside the classroom.

At Emory you will have many opportunities for personal growth in nonacademic workshops and discussions with faculty and staff members about how to manage your own obligations and needs. If personal problems occur, counselors are available to help.

Your goals may include building leadership skills and becoming more self-confident, assertive, resourceful, creative, and understanding about opinions and values of others. You will be supported in reaching these goals by a vast campus network that includes: Leadership Emory, hundreds of student-run organizations and activities, public-service opportunities, fraternities and sororities, as well as athletics, recreational and religious life programs.

Because Emory’s student body is socially, ethnically and racially more diverse than the student population at many other universities, you can participate in a broad range of multicultural experiences that will help you learn to live and work with people whose backgrounds are different from yours.

You can fulfill your intellectual, personal and interpersonal goals on a campus that is internationally acclaimed for its excellent faculty and state-of-the-art library and research facilities.

I am delighted that you have chosen to attend Emory University. Our Campus Life staff and I look forward to getting to know you and being a part of your “life beyond the classroom.”

With a warm welcome,

John L. Ford, PhD
Senior Vice President and Dean for Campus Life
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Emory College of Arts and Sciences
Administrative Office: 300 White Hall, 727.6069
Emory College of Arts and Sciences is the oldest division of the university. It attracts students who appreciate the personal engagement and teaching of a liberal arts college along with the original scholarship and cutting-edge resources of a major research university. It offers the BA and BS degrees, and joint BA/MA, BS/MS degrees may be pursued in some departments.

Oxford College
Administrative Office: Eady Admission Building, 770.784.8888
Oxford College provides an intensive liberal arts program at the university original campus, 38 miles east of Atlanta. About 750 students a year choose Oxford for their first two years of undergraduate study. After the sophomore year, Oxford students become juniors in Emory College or apply for admission to Goizueta Business School or Woodruff School of Nursing.

Laney Graduate School
Administrative Office: 209 Administration Building, 727.6028
The Graduate School offers more than 40 doctoral programs, plus terminal master’s degrees, diplomas, and certificate programs. Students pursue studies across the humanities, social sciences, natural sciences, business, public health, and nursing. Centers of excellence include the Graduate Division of Religion and a joint program in biomedical engineering with Georgia Institute of Technology.

Roberto C. Goizueta Business School
BBA Administrative Office: 320 Goizueta Business School, 727.8106
MBA Administrative Office: W288 Goizueta Business School, 727.6311
Programs at the Goizueta Business School focus on developing principled business leaders who create value for communities. Goizueta students benefit from the school’s strong ties to both the national and international business communities. The school offers the BBA, the MBA in several formats, a PhD program (through the Graduate School) and non-degree executive education.

School of Law
Administrative Office: Gambrell Hall, 1st Floor, 727.6816
Law students at Emory pursue their studies with a global, service-oriented approach. The school’s centers of excellence include Law and Religion, International Law, Feminist Jurisprudence, Legal Theory, and the new Center for Transactional Law and Practice. The school has also opened an International Humanitarian Law Clinic. Students may pursue the JD, the LLM, and numerous joint degree programs.
SCHOOL OF MEDICINE
Administrative Office: 453 School of Medicine Building, 727.5640
The School of Medicine offers an innovative curriculum developed for the state-of-the-art James B. Williams Medical Education Building that opened in 2007. In addition to the MD degree, the school offers several joint degree and allied health programs. The MD/MPH program builds on a collaborative relationship between Emory and leading health institutions in the Atlanta area.

NELL HODGSON WOODRUFF SCHOOL OF NURSING
Administrative Office: 1520 Clifton Rd., Room P10, 727.7980
The Nell Hodgson Woodruff School of Nursing offers baccalaureate and master’s degrees and, through the Graduate School, a doctoral program. The school has developed accelerated programs to help address the nation’s nursing shortage and offers a variety of clinical practice experience, including international opportunities.

CANDLER SCHOOL OF THEOLOGY
Administrative Office: 524 Theology Building, 727.6324
One of 13 United Methodist Church seminaries, Candler has a diverse student body that represents more than 50 denominations. Pitts Theology Library is the second largest of its kind in the country. Candler students can pursue master’s and doctoral degrees, and ongoing programs with the business and law schools.

ROLLINS SCHOOL OF PUBLIC HEALTH
Administrative Office: Grace Crum Rollins Building, 727.5481
The Rollins School of Public Health focuses on behavioral sciences and health education, biostatistics, environmental and occupational health, epidemiology, global health, and health policy and management. RSPH offers master’s and doctoral studies, and dual degrees in conjunction with other divisions on campus.
Mission Statement: The Division of Campus Life strengthens and enhances Emory University as a community of learning through its programs, activities, services, and facilities. We create a welcoming and supportive environment with a commitment to teach holistic well-being, ethical leadership, community service, and global citizenship.

You are encouraged to become acquainted with Campus Life staff and the roles they serve, and take full advantage of the many opportunities their efforts represent. Staff members strive to promote community at Emory as expressed in the talents, values, and achievements of individual students. Campus Life staff members are as available and valuable as you permit them to be; they want to help make your time at Emory a meaningful one.

Campus Life Central Administration Deans and Professional Staff

Senior Vice President and Dean for Campus Life
John L. Ford, Ph.D., administers all the activities, departments, operations, and services for the Division of Campus Life.
Contact: john.ford@emory.edu 727.4364

Assistant Vice President for Finance and Operations
Eric Bymaster supervises the Bookstore, Dobbs University Center, Campus Life Technical Support, Food Service Administration, Student Activities finances, and Campus Life Finance and Human Resources. He also represents the Senior Vice President for Campus Life in his absence, manages special projects, and serves as the chair of the division budget committee.
Contact: ebymast@emory.edu 727.0280

Dean of Students
Bridget Guernsey Riordan, Ph.D., supervises the offices of Multicultural Programs and Services, Lesbian/Gay/Bisexual/Transgender Life, Sorority and Fraternity Life, Student Leadership and Service, and Student Media. Additionally, she leads the division’s strategic plan, serves on the Division’s budget committee, and promotes an overall and integrated program to ensure gender, racial, ethnic, cultural, and orientation equity for all students.
Contact: bridget.riordan@emory.edu 727.7356

Human Resources Associate
Mekeshua North oversees all human resources operations for the division and handles special projects for the senior vice president.
Contact:mekeshua.l.north@emory.edu 727.5554

Special Assistant to the Senior Vice President and Dean for Campus Life
Carolyn Livingston, Ph.D. provides leadership on a variety of organizational and special projects. She supervises the Office of Student Conduct, serves on the division budget committee, coordinates assessment, and collaborates with university senior leadership. She also works in the areas of community relations, events, and program development.
Contact: chlivin@emory.edu 727.4364
Campus Life Departments

Finance Manager
Roland Witter oversees budgets and general accounting for the division and handles special projects.
Contact: rwitter@emory.edu 712.8706

Administrative Staff
Barbara Hasty serves as Administrative Assistant for the Office of the Dean of Students and the Office of Student Conduct. Kathy Moss is the Executive Administrative Assistant and provides administrative support to the Senior Vice President and the Special Assistant to the Senior Vice President. Nelda Stoudenmire is the Administrative Coordinator for the Assistant Vice President for Finance and Operations and the Human Resources Associate.
Contact: bhasty@emory.edu 727.7356
kmoss@emory.edu 727.4364
housns@emory.edu 727.0280
Deans and Directors

Andrew Christopherson, Ph.D.
Director, Development

Michael J. Huey, MD
Executive Director, Student Health Services

Bruce Covey
Director of Technical Services
University Bookstores Liaison

Mark McLeod, Ph.D.
Director, Student Counseling Center

Buck Cooke
Assistant Dean for Campus Life
Director, Sorority and Fraternity Life

Andrea Trinklein, Ph.D.
Executive Director, Residence Life and Housing

Tim Downes
Clyde Partin Sr. Director of Athletics and Recreation

Michael Shutt, Ph.D.
Director, Lesbian/Gay/Bisexual/Transgender Life

Patty Ziegenhorn
Executive Director, Food Services and DUC Operations

Melissa Wade
Director, Barkley Forum

Paul Fowler, Ph.D.
Executive Director, Career Center

Andy Wilson, Ph.D.
Assistant Dean for Campus Life
Director, Residence Life

J. Matthew Garrett
Associate Director, Student Leadership and Service

Donna Wong
Assistant Dean for Campus Life
Director, Multicultural Programs and Services

Eric Hoffman
Assistant Dean for Campus Life
Director, Student Conduct

Heather Zesiger, MPH/CHES
Director, Health Promotion
Athletics and Recreation
George W. Woodruff Physical Education Center (WoodPec)  727.5196, 727.6551
Students readily adopt Emory's long-standing "athletics for all" philosophy, with lively participation in varsity athletics, intramural teams, sports clubs, and exercise for health and fitness. Emory's 18 varsity teams compete within NCAA Division III, whose members do not award athletic scholarships or give preferential treatment to student-athletes. The Emory Eagles are cheered on by a mascot named "Swoop." All Emory students and WoodPEC members may participate in intramural league and club sports. Opportunities range from flag football to triathlons to ultimate frisbee. The Athletics and Recreation program is based at George W. Woodruff Physical Education Center (WoodPEC) on the main campus.

Barkley Forum
DUC 240E  727.6189
Barkley Forum is Emory’s nationally ranked intercollegiate debate team and community outreach program. The forum sponsors the Emory National Debate Institute (ENDI) and the Urban Debate League (UDL), an education reform project that has served more than 50,000 students in 24 U.S. cities. The forum founded the National Debate Project, a university consortium program designed to implement critical thinking and advanced research skills into the national urban secondary school curriculum.

Campus Life Technical Services
DUC 425E  727.6223
Campus Life Technical Services (CLTS) offers a wide variety of services to Campus Life departments including: hardware and software support; database and website development, training, and consulting; and procurement. In addition, CLTS co-sponsors the student organization website program.

Career Center
Boisfeuillet Jones Center  727.6211
The Career Center provides a wide range of services for undergraduate and graduate students as well as alumni. Career Counselors provide assistance with self-assessments and career decision-making, selecting a major, developing job search skills, and research of industries and occupations. Pre-professional advisors offer guidance and assistance in navigating Pre-Health, Pre-Graduate and Pre-Law pathways. In addition, the Center sponsors career fairs, workshops, mock interviews, and panel discussions throughout the year.
Responsibilities of the Food Service Administration Office include meal plan administration, facilities management, catering, menu development and coordinating food service and vending for the Emory and Oxford campuses. Two Student Food Advisory (FACE) committees meet with administrators monthly providing input for planning and development.

Your academic, social, research, and athletic endeavors can all be enhanced by adequate self-care. The staff members of the Office of Health Promotion offer a variety of consultative services and educational programs to assist in your wellbeing—body, mind, and spirit. Please contact us to improve skills in sleep; nutrition; sexual health; alcohol and other drug risk reduction; smoking cessation; healthy relationships; violence prevention; and more.

Emory University’s Office of Lesbian, Gay, Bisexual and Transgender (LGBT) Life engages the university community in the creation of an affirming just campus environment while supporting the development of students of all gender and sexual identities. To achieve this, the Office facilitates educational programs and trainings for faculty, staff, alumnae/i and students; supports, advocates for, and empowers individual students and student groups; maintains a space to build community and distribute resources; collaborates with campus and community groups to ensure access and equity for trans/queer students; works diligently to enfranchise students of intersecting identities through the understanding of the complexities of ability, class, faith/religious tradition, gender, race, sex, sexual identity, and other social identities; and develops best practices in gender and sexuality support services in higher education.

The Office of Multicultural Programs and Services (affectionately called “OMPS”) provides programs to promote diversity, cultural competency, and the transition of historically underrepresented student populations into the Emory community. Signature programs include new student orientation and diversity activities; cultural celebrations; MORE peer mentoring program for first year students; Crossroads Retreats for freshmen in August and October and for sophomores/juniors in March; Issues Troupe; Delores P. Aldridge Excellence Awards; Modupe Dayo Ceremony in May; and the annual Unity Celebration in November. Services include multicultural club advising, advising and advocacy to targeted groups and individual students, and cosponsorships and facilitation of cultural competency workshops. OMPS strives for an inclusive, equitable, culturally competent community so students will excel and contribute to our multicultural society.
**R. Howard Dobbs University Center (The DUC)**

605 Asbury Circle 727.INFO

Fondly called “The DUC,” the R. Howard Dobbs University Center can be described as the hub of student life at Emory. The main lobby, known as Coca-Cola Commons, is wireless accessible and is home to the Einstein Bros. Bagels, Emory Federal Credit Union, the Information and Ticket Desk, DUC DownUnder, the TV lounge, Art Gallery, Emory Print and Copy Center, Residential Dining, The Mary Gray Monroe Theatre, Meeting Services, Harland Cinema, 10 meeting rooms and a 250 seat ballroom. The DUC DownUnder contains a small performance space, large screen televisions, free foosball and pool tables. During your downtime, come Play @ the DUC!

**Residence Life and Housing**

Alabama Hall, First Floor 727.7631

The Office of Residence Life & Housing is proud to support students while they live at Emory. We are responsible for the administration of all residential facilities. We strive to provide residential facilities that are clean, well-maintained, comfortable, and conducive to study. Our residence halls are staffed with highly trained staff who live on each floor and work diligently to build community and support students in all aspects of their college lives. We believe learning that occurs outside of the classroom can often be as valuable as learning that takes place in an academic setting. Experiences outside the classroom include developing close relationships with diverse individuals, enhancing leadership skills, assuming personal responsibility, enriching spiritual skills, building character and discipline, and forming a better understanding and genuine acceptance of the many races, cultures, religions, and nationalities that comprise the academic community at Emory and beyond.

**Sorority and Fraternity Life**

DUC 416E 727.4142

The Office of Sorority and Fraternity Life (OSFL) advises officially recognized Greek letter organizations on the Emory Campus to provide members with a fulfilling and rewarding Greek experience. The governing bodies of the fraternities and sororities are the Interfraternity (IFC), Intersorority (ISC) Councils, the Multicultural Greek Council, (MGC) and National Pan-Hellenic Council (NPHC). All are dedicated to academic excellence, promoting brotherhood and sisterhood, leadership development, and service and philanthropy as well as social and service programming for the entire community.

**Student Conduct**

DUC 239E 727.7190

The Office of Student Conduct is dedicated to establishing, promoting, and sustaining high standards of non-academic conduct for undergraduate students. Staff members supervise the overall conduct process, train and advise conduct officers and boards, and provide consultation and outreach to the University community on issues of conduct and integrity.
**Student Counseling Center**  
1462 Clifton Rd., Suite 235  727.7450  
The Counseling Center provides free, confidential counseling for all enrolled undergraduate, graduate, and professional students. The Center operates a Stress Clinic where relaxation training, biofeedback and other strategies for reducing anxiety are available. Consultation, outreach, and educational workshops are provided for the Emory community.

**Student Health Services**  
1525 Clifton Rd.  727.7551  
Emory University Student Health Services (EUSHS) offers a wide variety of outpatient clinical services designed to meet the needs of Emory students. Enrolled Emory students are eligible for healthcare at EUSHS. Spouses, qualified domestic partners and unmarried children 18 years of age and older may also be seen by appointment on a fee-for-service basis. EUSHS is very proud to be fully accredited by the Accreditation Association for Ambulatory Health Care, Inc. (AAAHC).

**Student Leadership and Service**  
DUC 340E  727.6169  
The Office of Student Leadership & Service engages students in meaningful leadership development and service-learning experiences through a variety of programs and services. The OSLS provides opportunities and resources for students to get involved both at Emory and in the broader community through programs, retreats, trainings, and student organization advisement. In addition, the OSLS provides support and advocacy for over 300 student organizations on Emory's campus. Key programs and organizations housed with the OSLS include: Leadership Emory, Volunteer Emory, Family Weekend, New Student Orientation, the Emerging Leader Experience, The LeaderShape Institute, The LEAD Team, Jumpstart, and Late Night @ Emory.

**Volunteer Emory**  
DUC 340E  727.6169  
Volunteer Emory collaborates with students, faculty, staff, alumni, and community organizations for service projects and social justice work that promote learning about self and society, while positively impacting the greater Atlanta community. Volunteer Emory staff members organize weekly service trips to local schools, nonprofit agencies, and parks. Volunteer Emory also plans local and regional alternative break trips, in addition to working with campus groups to coordinate large-scale service days on & off campus. Whether you're looking for a one-time service opportunity or for an ongoing social justice project, Volunteer Emory staff can connect you. Volunteer Emory is a program of the Office of Student Leadership & Service.
Activities, Clubs, and Organizations

The following organizations are all located in the Eagle’s Landing — DUC second floor.

**Student Government Association**
727.6179
The Student Government Association is the voice of the entire student body (graduate and undergraduate) to faculty, administrators, and staff. SGA members are elected each spring, in accordance with the Constitution and Bylaws of the organization.

**Graduate Student Government Association**
727.6179
The Graduate Student Government Association is the governing and supporting body of all eight graduate divisions and graduate students at Emory. The Grad SGA has both programming and advocacy functions.

**College Council**
727.6179
College Council is the divisional council of undergraduate students that governs the financial concerns of the student activity fees distributed by the Student Government Association.

**Student Programming Council**
727.6191
SPC is responsible for planning some of the University’s largest student events including Homecoming Week, Fall and Spring Band Parties, Dooley’s Week, and the Pink Tie Affair.

**Residence Hall Association**
727.7931 Located in DUC 504E
RHA provides programming and advocacy for the over 4,000 residential students living in on-campus facilities.

There are over 350 organizations that are officially recognized by the Emory Student Government Association! Staff members in the Office of Student Leadership & Service on the third floor of the DUC are happy to meet with any student in order to help identify organizations that may interest them. You may also contact the Student Government Association office at 727.6179 or stop by the Eagle’s Landing.

You can now access an online, searchable database of all chartered organizations and officer contact information by visiting [http://www.osls.emory.edu/](http://www.osls.emory.edu/)
The Division of Campus Life is honored to sponsor one of the University’s highest tributes: the Marion Luther Brittain Award.

Considered Emory’s highest honor, the Marion Luther Brittain Award is given to a member of the graduating class in recognition of service to the University performed without expectation of reward or recognition. The Award was established in 1942 through a bequest from alumnus M.L. Brittain, former president of the Georgia Institute of Technology.

Presented by Emory College to a graduating senior who exhibits outstanding citizenship, exceptional leadership, and potential for service to the community, the nation, and the world, the Lucius Lamar McMullan Award was endowed by Emory alumnus William L. Matheson in honor of his uncle; with the intention of allowing a student to do something he or she would not otherwise be able to do.

Please click here for a listing of other scholarships and awards available via the College Office website and/or contact the sponsoring academic departments for information about the following honor societies:

- Anthropology: Lambda Alpha
- Biology: Phi Sigma
- Business: Alpha Kappa Psi
- Classics: Eta Sigma Phi
- Economics: Omicron Delta Epsilon
- German: Delta Phi Alpha
- History: Phi Alpha Theta
- Modern Languages: Phi Sigma Iota
- Nursing: Sigma Teta Tau
- Neuroscience & Behavioral Biology: Nu Rho Psi
- Physics: Sigma Pi Sigma
- Philosophy: Phi Sigma Tau
- Political Science: Pi Sigma Alpha
- Psychology: Psi Chi
- Public Health: Delta Omega
- Religion: Theta Alpha Kappa
- Sociology: Alpha Kappa Delta
- Theater: Alpha Psi Omega

Mortar Board
Omicron Delta Kappa
Phi Beta Kappa
**ARTS AT EMORY** offers numerous creative and interpretive opportunities, in both curricular and co-curricular contexts, in music, theater, art, dance, and creative writing.

The **EMORY UNIVERSITY BOOKSTORE** is located in the Oxford Rd. Building and includes books, supplies, computers, peripherals, software, clothing, and Starbucks. Main Bookstore 404.727.6222

**WILLIAM R. CANNON CHAPEL** provides worship and program space for both the Candler School of Theology and the entire Emory community. It is a space dedicated to worship, prayer, education, and the arts. A wide variety of religious services are conducted in the chapel in addition to nationally known dance, theater, and musical groups.

The **MICHAEL C. CARLOS MUSEUM** houses a permanent collection of more than 16,000 pieces as well as temporary special exhibitions from nationally and internationally renowned institutions and private collections. Students are invited to attend the many lectures, workshops, films, and performances held throughout the year.

The **CARTER CENTER**, in partnership with Emory, advances peace and health worldwide. Under the leadership of former President Jimmy Carter, a University Distinguished Professor, and Rosalynn Carter, the center brings to campus a wide range of international scholars and world leaders. The Jimmy Carter Library and Museum contains more than twenty-seven million documents, photographs, films, and mementos of the Carter presidency.

The **CENTER FOR ETHICS** strives to ignite moral imagination, to deepen knowledge of ethics, and to encourage lives of moral meaning and ethical practice throughout the Emory community. The center frequently collaborates with campus organizations and University departments to host public events to explore pressing ethical issues.

The **CENTER FOR INTERNATIONAL PROGRAMS ABROAD** (CIPA) sponsors a variety of education and service-learning programs of varying lengths from summer study, one semester, or year-long programs. 404.727.2240

The **CENTER FOR WOMEN AT EMORY** offers a variety of programs exploring important issues for women such as health, financial independence, sexuality, and violence.

The **COMPUTING CENTER AT COX HALL** is designed specifically for faculty/student interaction and is dedicated to new models of learning and collaborative activities. SmartBoards, large computer monitors, and comfortable seating combine to form a modern, relaxed atmosphere perfect for both groups and individuals.

The **OFFICE OF THE DEAN OF THE CHAPEL AND RELIGIOUS LIFE**, located in DUC 260E, is the center of religious services and programs for the Emory campus. The deans work with religious leaders appointed by the various denominations and faith traditions. Members of the professional religious staff are readily available for personal conferences on any matters of concern.
DISABILITY SERVICES (The Office of) addresses matters regarding equal access and provides reasonable accommodations for eligible faculty, staff, and students with documented chronic medical conditions and/or medically documented disabilities. 404.727.9877

The EMORY ALUMNI ASSOCIATION is dedicated to identifying and developing alumni leaders—men and women who are engaged in the life of the University, whether they are on campus, across the country, or around the world. The EAA represents more than 100,000 alumni living in all fifty states and more than 150 nations.

The EmoryCard OFFICE is located in the B. Jones Building and is responsible for issuance and administration of the University’s debit and access identification card system. The EmoryCard holds student meal plans and grants access to retail purchases using Dining Dollars. 404.727.6095

The EMORY CAREER NETWORK database offers an exclusive professional network for Emory alumni and current students and houses the profiles of thousands of Emory parents and professionals, representing a variety of fields.

EMORY CONTINUING EDUCATION offers noncredit programs to both Emory and the general public. LSAT, MCAT, DAT, GRE, and GMAT preparation courses are offered several times throughout the year. 404.727.6000

EMORY DOCUMENT SERVICES is located on the Terrace Level of the DUC and specializes in a range of copy and printing services.

The EMORY HELPLINE is a student-run telephone counseling service that provides anonymous support and referral services to members of the Emory community. Under the supervision of the Counseling Center, volunteers undergo an extensive semester-long training before providing services that include telephone counseling, crisis intervention, and referrals. Anyone who wishes to seek support from the Helpline may contact 404.727.HELP.

EMORY POLICE DEPARTMENT (EPD), provides a variety of public safety services to the Emory community including the student-run Emergency Medical Service (EEMS) and the Fire Safety Division. The police department is a state-certified law enforcement agency and provides all law enforcement services to the community, including criminal investigations, uniformed police services, and crime prevention and community relations programs. 404.727.6111

Emory’s EQUAL OPPORTUNITY AND AFFIRMATIVE ACTION PROGRAMS OFFICE plans, develops, implements, and monitors Emory’s policies concerning discrimination in admissions, educational programs, and employment.
FACILITIES/SPACE RESERVATIONS are handled by a variety of offices. Students or groups wishing to use buildings on the Emory campus for activities should consult the following offices to inquire about the availability of the facilities and to reserve space:

- DUC, Academic Buildings, Libraries: Meeting Services 404.727.4499
- Clairmont Campus, Residence Halls: Residence Life and Housing, 404.727.4141
- Woodruff Health Sciences Administration Building: 404.727.5715
- Cannon Chapel: Event Coordinator, 404.727.4499
- Michael C. Carlos Museum: Visitor Services, 404.727.0156

FINANCIAL ASSISTANCE for educational expenses is available from a variety of sources. Federal, state, and Emory aid is administered by the Office of Financial Aid, located on the third floor of the Boisfeuillet Jones Center. 404.727.6039

The INTERNATIONAL STUDENT AND SCHOLAR PROGRAMS OFFICE (ISSP) administers services for international students and scholars. 404.727.3300

LIBRARIES The following facilities house Emory’s library resources:

- Robert W. Woodruff Library, Emory’s central library, which includes:
  - Goizueta Business Library
  - Marian K. Heilbrun Music and Media Library
  - Manuscript, Archives, and Rare Book Library (MARBL);
- Matheson Reading Room, Asa Griggs Candler Library
- J.S. Guy Chemistry Library
- Math and Science Center Reading Room
- Hugh F. MacMillan Law Library
- Woodruff Health Sciences Center Library
- Pitts Theology Library
- Hoke O’Kelley Memorial Library, Oxford College

LULLWATER PARK, located off Clifton Road, is the site of the residence of the president of the University and his family and serves as a park for the use of Emory students, faculty, and staff. The president encourages persons having an affiliation with Emory to enjoy the grounds, trails, and lake that make it a favorite place for members of the Emory community.

MAIL SERVICES is located on the ground floor of the DUC and provides both U.S. Postal and FedEx services. Hours of operation are 8:30 a.m. to 5 p.m., Monday through Friday, and 10 a.m. to 2 p.m. on Saturday. 404.727.6172.

The MEDIA RELATIONS OFFICE coordinates the distribution of news releases about University activities and events to local, regional, and national media. Student organizations wishing to promote approved activities and events should contact the office at least four weeks in advance. 404.727.6216
**TRANSPORTATION AND PARKING** is the home of the Cliff Shuttles that provide transportation throughout campus. The office also provides information concerning public transit, Bike at Emory, Park and Ride, carpools, vanpools and other commuting options. Offices are located in the Clairmont Campus Parking Deck. For additional information and current hours of operation please visit the website. 404.727.7275

**UNIVERSITY TECHNOLOGY SERVICES** (UTS) offers a wide range of systems, software, and services to students, staff, faculty, researchers, and administrative users. Services include public technology centers, residential computing support, video conferencing, computing help, training, software distribution, email, and multimedia resources. 404.727.7777
Please visit the policies website for all current and official University policies and procedures.

http://policies.emory.edu

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Emory University Mission Statement

Emory University’s mission is to create, preserve, teach, and apply knowledge in the service of humanity.

To fulfill this mission, the University supports the full range of scholarship, from undergraduate to advanced graduate and professional instruction, and from basic research to its application in public service. While being a comprehensive research university, Emory limits its academic scope to those fields in which, by virtue of its history and location, it can excel. Hence its academic programs focus on the arts and sciences, business, law, theology, and the health professions. These disciplines are unified by their devotion to liberal learning; by cooperative interdisciplinary programs; and by the common pursuit of intellectual distinction.

The Emory community is open to all who meet its high standards of intelligence, competence, and integrity. It welcomes a diversity of ethnic, cultural, socioeconomic, religious, national, and international backgrounds, believing that the intellectual and social energy that results from such diversity is a primary asset of the University.

In keeping with the demand that teaching, learning, research, and service be measured by high standards of integrity and excellence, and believing that each person and every level of scholarly activity should be valued on its own merits, the University aims to imbue scholarship at Emory with

- a commitment to humane teaching and mentorship and a respectful interaction among faculty, students, and staff;
- open disciplinary boundaries that encourage integrative teaching, research, and scholarship;
- a commitment to use knowledge to improve human well-being; and
- a global perspective on the human condition.

The University, founded by the Methodist Episcopal Church, cherishes its historical affiliation with the United Methodist Church. While Emory’s programs are today entirely nonsectarian (except for those at Candler School of Theology), the University has derived from this heritage the conviction that education can be a strong moral force in both society and the lives of its individual members.

Division of Campus Life Mission Statement

The Division of Campus Life strengthens and enhances Emory University as a community of learning through our programs, activities, services, and facilities. We create a welcoming and supportive environment with a commitment to model and teach holistic well-being, ethical leadership, community service, and global citizenship.

Campus Life Core Values

**Human Development:** Support for intellectual, physical, spiritual, emotional, and social growth and well-being.

**Integrity:** Congruence with personal and professional values and ethics.

**Collaboration:** Commitment to cooperative and mutually beneficial partnerships.

**Professionalism:** Excellence in responsiveness and service delivery.

**Community:** Building unity through respect and appreciation for individual and cultural differences as well as identification with Emory and its values.